

Please follow these steps to transfer your securities to Mulgrave School:

1. Complete this form with your broker and request him/her to initiate the transfer. If you do not have a broker, please complete the form and fax it directly to your delivering institution, where your securities are held.
2. Fax or email this form to our broker Farshid Khoddami at RBC Dominion Securities Inc. at 604.981.6601 or farshid.khoddami@rbc.com
3. Fax this form to Mulgrave School at 604-922-3328 attn. Advancement Dept.
4. Upon receipt of the transferred shares (which may take up to two days or a few weeks in the case of mutual funds), Mulgrave School will issue you a tax receipt for the average of the high and low trading prices of the securities on the date they were received in Mulgrave School's brokerage account, in accordance with Canada Revenue Agency regulations.

Thank you for your generosity in donating a gift of publicly listed securities to Mulgrave School.

Authorization Form for Charitable Donation of Securities

Date: _____, 20____

This letter authorizes the transfer of the following securities currently owned by me/us from my/our account # _____ at _____ (Financial Institution) for credit to Mulgrave Independent School Society account # **804-03319-13** held with RBC Dominion Securities (FINS# T007 / CUID# DOMA).

Number and type of securities: _____

Name of Company: _____

Name of Exchange: _____

Name of our Broker: _____

Name of Delivering Institution: _____

Advisor's telephone # and email: _____

It is my/our understanding that the above securities will be liquidated by RBC Dominion Securities as soon as the transfer is complete, and the net sale proceeds will be credited to Mulgrave School.

Yours sincerely,

Donor's Signature

Donor's Name (please print)

Donor's Signature

Donor's Name (please print)

Address: _____

Email Address: _____ Phone #: _____

If you have any questions, please call:

Laura Walsh, Director of Advancement
604-913-6045; lwalsh@mulgrave.com
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2330 Cypress Bowl Lane
West Vancouver, BC V7S 3H9
www.mulgrave.com

Charity #: 896671658RR0001